ANTRIM CHARTERS

# Privacy & Client Information

Website Policy 5

*Effective September 1, 2026*

This policy forms part of Antrim Charters' website service policies. A quote, invoice, or written agreement may include additional service-specific details. The terms supplied to the client at the time of booking apply to that booking.

## Information we collect

Antrim Charters collects only personal information reasonably needed to provide and manage its services. This may include a client's name and contact details, pickup and destination information, itinerary, passenger count, accessibility or other transportation needs, and invoice or payment information.

## How information is used and shared

Client information is used to prepare quotes, confirm and manage bookings, provide transportation, communicate about a trip, process invoices or payments, respond to safety or emergency concerns, and meet legal, tax, insurance, or reasonable business-record requirements. Antrim Charters does not sell or rent personal information. Information is disclosed only with the client's consent, as reasonably necessary to provide or pay for the service, or when permitted or required by law. Only the information reasonably needed for the purpose will be disclosed.

## Protection, retention, and disposal

Antrim Charters uses reasonable safeguards and limits access to people who need the information for an authorized purpose. Personal information is kept only as long as reasonably needed for the service or for legal, tax, insurance, safety, or business-record purposes. When it is no longer required, it will be securely deleted, destroyed, or de-identified.

## Consent, access, and questions

By voluntarily providing personal information for a quote or booking, the client consents to its reasonable collection, use, and disclosure for the purposes described above. A materially different use or disclosure will require further consent unless permitted or required by law. Clients may ask about their information, request access or correction, or withdraw consent subject to legal and contractual limits by contacting Antrim Charters' Privacy Contact using the phone or email listed on this website.

**Important:** This policy does not limit any right or obligation that cannot lawfully be limited. Antrim Charters may update this policy for future bookings, but the version supplied and accepted for an existing booking will continue to apply unless both parties agree otherwise.