



Date: \_\_\_\_\_  
Driver - Cory Antrim  
Signature: \_\_\_\_\_  
2018 Ford Transit  
Licence Plate - NG 3588  
688 Freeman Street, Prince George BC  
V2M 2R2

## EXTERIOR INSPECTION

### 1. Visually inspect around van

- Fluid leaks?
- Loose parts?
- Is the van leaning to one side?

### 2. Check for damage

- Windshield & windows
- Exterior body & light lens
- Side mirrors
- Wiper blades

### 3. Check the tires

- Visually check tire size/pressure
- Tread depth?
- Uneven wear, cracks or damage?
- Check spare tire

### 4. Inspect engine compartment

- Oil
- Radiator (when engine is cool)
- Windshield wiper fluid
- Inspect all hoses and cable connections
- Are belts or hoses frayed/cracked?

### 5. Check all exterior lights

- Headlights
- Tail lights
- Brake lights
- Reverse lights
- Turn signals
- Emergency Flashers

## INTERIOR INSPECTION

### 6. Inspect interior

- Is the interior lighting operational?
- Are the seats secure?
- Are the seats in good condition?
- Are seats and floor clean?
- Are safety restraints present & operable?
- Floor clear of loose items & debris?

### 7. Check equipment and safety items

- Dashboard indicator lights & gauges
- A/C – Heater
- Horn
- Windshield wipers & washer fluid
- Backup alarm
- Parking brake
- Jack & lug wrench
- Fire extinguisher
- First Aid kit
- Insurance papers & accident forms

### 8. Make driver adjustments

- Adjust seat to reach pedals
- Adjust steering wheel height/distance
- Adjust mirrors to reduce blind spots

### 9. Before operating the van

- Put on your safety restraint
- Ensure all passengers are buckled up